

SPAARKZ ACADEMY

SESSION PLAN

S.no	Module	Training Objective	Focus Areas	Duration
1.	Introduction	A Discussion with the participants about the outline of this training program.To give participants a gist of objectives		60 min
2	Goal Setting	It involves the development of an action plan designed to motivate and guide a person or group toward a goal	Definition Why to set goals How to set goals Video presentation	120 min
3	Study Techniques	At the end of this session participants will learn how to manage their academics		60 min
4	Language Skills	These skills are essential not just for academic and professional success but also to function harmoniously in society.	Reading Skills Listening Skills Writing Skills Speaking Skills	120 min
5	Effective Communication &	It helps the participants to make their own way of communicating and presenting a	Key skills to improve	120 min

	Presentation	information	communication Barriers of communication Types of Presentation Tips for Presentation	
6	Personality development	At the end of this session participants will get a clear view about their own personality and they will learn to groom their personality	Self analysis Character build up Good personality	120 min
7	Leadership Skills	In this session participants will understand about Leadership and Leadership Traits	What is Leadership Essential skills of Leadership Good Leader	120 min
8	Insight to placement prerequisites	In this session a gist of information about placement drives and job oppurtunities will be discussed		60 min
9	Contest	It would be any contest based on the training like, elocution, paper presentation, AdZap, etc		180 min